

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held an Organizational Meeting/Special Meeting on the 10<sup>th</sup> of January 2019 in the Catherine D. Milligan Community Room.

President Pro Tem – Dan Hare

The meeting was called to order by the President Pro Tem at 6:30 pm.

PLEDGE OF ALLEGIANCE – Michael Berding

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter  
Absent: Mrs. O’Neal

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Penney & Mr. Clemmons

19-01 ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION  
FOR 2019 (ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Mr. Hare nominated Mr. Berding for President.

Mr. Hare read the following statement:

I nominate Mr. Berding to serve as Board of Education President for 2019.

I place his name in nominations because he possesses the characteristics that are most desired in the leader of the BOE.

1. He has served as Vice President.
2. He has attended the OSBA President’s workshop
3. He has attended OSBA Leadership academy
4. He has served as President of the Butler Tech Board
5. He has facilitated the evaluation of the Superintendent and Treasurer at Butler Tech
6. He has the skills to Facilitate BOE meetings.
7. He will devote the time necessary to lead this Board.
8. He is well reasoned in his thinking and response to issues.
9. He is a good listener especially to public concerns.

The nomination was approved by unanimous consent.

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

President Pro Tem declares Michael Berding as the elected President of the Fairfield Board of Board of Education for 2019.

- B. Oath of Office for the President – given by Nancy Lane, Treasurer.
- C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.
- D. President presides from this point forward.

19-02 ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2019 (ORC 3313.14)

Mrs. Shorter nominated Mr. Hare for Vice President.

MOTION – Moved by Mrs. Shorter to close the nominations.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

President declares Mr. Hare as the elected Vice President of the Fairfield Board of Education for 2019.

- B. Oath of Office for the Vice President – given by Nancy Lane, Treasurer
- C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

19-03 ESTABLISH 2019 MEETING DATES, TIMES & LOCATION/ESTABLISH BOARD SERVICE FUND FOR 2019/APPROVAL OF STANDING AUTHORIZATIONS FOR 2019/APPOINTMENTS TO OHIO SCHOOL BOARDS ASSOCIATION AND CITY COMMITTEES

MOTION – Moved by Mr. Hare to approve the following

- A. Establish 2019 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions:            Thursday, February 7  
                                 Thursday, March 7  
                                 Thursday, May 2  
                                 Thursday, June 6  
                                 Thursday, August 1  
                                 Thursday, September 5  
                                 Thursday, October 3  
                                 Thursday, November 7  
                                 Time: 6:30 P.M.  
                                 Location: Fairfield Administration Building  
                                 Large Conference Room  
                                 4641 Bach Lane

(There will be no work session in April, July and December)

Regular Sessions: Thursday, February 21  
Thursday, March 21  
Thursday, April 18  
Thursday, May 16  
Thursday, June 27  
Thursday, July 18  
Thursday, August 15  
Thursday, September 19  
Thursday, October 17  
Thursday, November 21  
Thursday, December 12  
Time: 6:30 P.M.  
Location: Fairfield Senior High School  
Catherine D. Milligan Community Room  
8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2019 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend approval of the following standing authorizations for 2019:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
  2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
  3. Authorize the Treasurer to invest inactive funds whenever funds are available.
  4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
  5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
  6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
  7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
  8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
  9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of

this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Designee's acceptance.
11. Authorize the Superintendent or Designee to appoint substitute support staff as necessary within the limits of the annual appropriation resolution.
12. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
13. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
14. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network - Balena Shorter
2. Parks and Recreation Board – Chrisy Zboril
3. Planning Commission – Brian Begley

(Any of items "A" through "D" may be voted upon separately at the request of any Board member.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month - Gina Gentry-Fletcher

Mrs. Gentry-Fletcher acknowledged the Board members and expressed appreciation for their service to Fairfield City School District.

B. Aspiring Leaders Program Update - Jeff Madden

Since the program started in 2015-2016, eleven teachers have participated in the program. Three of the eleven have become administrators. Mr. Madden gave an overview of the program. Asha Lambert shared her experience in the program.

Mr. Hare thinks that the program is a great opportunity for our staff. He asks the participants:  
What works best with the program?  
What could we do better?  
What should we stop doing?

Mr. Begley stated that developing leadership is always a great thing.

Mrs. Shorter feels that it is a fantastic program to build the future of Fairfield.

C. STEM Careers/Lunch and Learn - Balena Shorter

Mrs. Shorter wants to be involved in providing STEM experiences for Fairfield students. She initiated the program a year ago at the high school. She shared an explanation of aviation engineering.  
Belcan donated \$200 for the lunch and learn series.

Mr. Hare is so glad that she is doing this and would like a copy of the presentation.

Mr. Begley thanked Mrs. Shorter and stated that it looks like a good program.

Mr. Berding thanked Mrs. Shorter and asked if there would be an opportunity for the Board to hear from the students

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

19-04 RESIGNATIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

A. Personnel – Professional

1. Resignations

a. Extracurricular Resignations 2018-2019

Matt Tyla, Track, Head Coach (effective with the 2018-2019 school year, for personal reasons)

2. Unpaid Leaves of Absence

a. Lisa Head, Senior High, Intervention Specialist

(effective for a .5 day on December 12, 2018, and for a .5 day on December 18, 2018; for personal reasons)

3. Employment

a. Substitute Teachers 2018-2019

Lynn Hastings  
Kenneth Sovern

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-05 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel – Support

1. Resignations

a. Patricia Einsfeld, Transportation, Chauffeur

(effective January 11, 2019; for personal reasons)

2. Leaves of Absence

a. Anthony Agoston, Transportation, Bus Driver

(effective .75 day December 14, 2018 through March 18, 2019; for unpaid Workers Compensation)

b. Jennifer Cornwall, Transportation, Bus Driver

(effective December 17, 2018 through March 12, 2019; for unpaid personal medical)

- c. Frances Erskine, Freshman, Secretary III  
(effective .25 day November 30, 2018 through December 20, 2018; unpaid personal medical)

3. Employment

- a. Shellie Doyle, Crossroads, Food Service Assistant  
(effective January 7, 2019; for a replacement position)
- b. Crystal Puthoff, East, Educational Assistant  
(effective January 3, 2019; for a replacement position)
- c. Melissa Walters, West, Educational Assistant  
(effective January 3, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Item for Board Discussion

1. 2019 Crystal Classic Trophy Sponsor - Dan Hare

The Board decided to participate again this year with personal donations.

2. Special Education Educational Assistants - Joe Penney

Three additional educational assistants are needed to meet IEP requirements.  
The staff will be paid out of federal funds.

3. Samsung "Solve for Tomorrow" Contest - Billy Smith

The program was explained to the Board.

19-06 APPROVAL OF BOARD POLICIES/APPROVAL OF THE EXECUTION OF THE SAMSUNG "SOLVE FOR TOMORROW" 2018-2019 EDUCATION CONTEST SCHOOL LIABILITY AND PUBLICITY RELEASE

MOTION – Moved by Mr. Hare to approve the following:

D. Other Items for Board Action

1. Recommend approval of the following Board policies:
  - a. DJ - Purchasing

- b. DJC - Bidding Requirements
  - c. DJF - Purchasing Procedures
  - d. GDPB - Resignation of Support Staff Members
2. Recommend approval of the execution of the Samsung "Solve for Tomorrow" 2018-2019 Education Contest School Liability and Publicity Release

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

19-07 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2018/  
APPROVAL OF THE 2018-2019 AMENDED APPROPRIATIONS RESOLUTION/DONATION/  
APPROVAL OF FISCAL YEAR 2020 TAX BUDGET TO BE SUBMITTED TO THE BUTLER  
COUNTY AUDITOR/APPROVAL OF PAY FOR SEASONAL & SPORADIC ATHLETIC  
WORKERS EFFECTIVE JANUARY 1, 2019

MOTION – Moved by Mr. Hare to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:

December 20, 2018 – Regular Meeting

- B. Recommend approval of the financial reports for the month of December 2018.

- C. Recommend approval of the 2018-2019 Amended Appropriations Resolution.

- D. Recommend approval of the following donations:

1. A donation of winter crafts, school bracelets, glasses, bookmarks, erasers and candy valued at \$85 from Ruthie Back to Fairfield North Elementary School.

**Total donations for 2019: \$85.00**

- E. Recommend approval of the fiscal year 2020 Tax Budget that will be submitted to the Butler County Auditor's Office.

- F. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2019:

Scorekeepers/Timers/Ticket takers: \$28 per game  
Site Managers: \$60 per game  
Bookkeeper: \$150 per tournament



SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

#### COMMITTEE REPORTS

A. Legislative Update – Balena Shorter – No report

B. Butler Tech – Michael Berding

He advised that the Open House for all Butler Tech facilities is tonight.

C. Parks and Recreation – Carrie O’Neal – No report

D. Planning Commission – Brian Begley – No report

#### ANNOUNCEMENTS

January 21, 2019 – Martin Luther King Day (No School)

January 25, 2019 - Fairfield Show Choirs "First Look", 5:30 PM, Dinner, FHS Cafeteria;  
7:00 PM, Show, PAC

January 26, 2019 - Fairfield Show Choirs "First Look", 5:30 PM, Dinner, FHS Cafeteria;  
7:00 PM, Show, PAC

January 27, 2019 - Fairfield Show Choirs "First Look", 2:00 PM Show, PAC

February 7, 2019 - Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

#### BOARD MEMBER COMMENTS

Mr. Begley

He congratulated Mr. Berding on his new role as President of the Board.

Mrs. Shorter

She also congratulated Mr. Berding.

Mr. Hare

He stated that he looks forward to Mr. Berding’s leadership this year.

Mr. Berding

He read the following statement:

On the topic of the school board recognition month, I would like to thank some previous board members for their dedication to my children while they were here at school.

-Mr. Dan Murray and Dr. Mark Morris for the 8+ years of service and putting the bond issue back to the voters when we desperately needed it.

BOARD MEMBER COMMENTS (continued)

Mr. Berding

-I thank Dr. Stanley Goodman, who we lost in 2018, for his dedication to Fairfield City Schools and to all the children in the Fairfield area.

- Jerome Kearns, - In my first two years on this board, Jerome was a sounding board for questions I had about public education. He never treated any of my questions as silly questions even though there may have been some. He is still missed by me.  
Thank you to the rest of this board:

- Mr. Brian Begley for being “Mr. Fairfield”. He’s a proud Fairfield High School alumnus and a cheerleader for the district and the city of Fairfield. He’s raising his kids here where he grew up.

– Mrs. Carrie O’Neal, who is the newcomer, but who makes sure that “all” kids are recognized for their achievement in our schools.

-Mrs. Balena Shorter – her analytics of the data we are given makes sure that students are progressing towards a bright future and graduation.

- Of course, Mr. Dan Hare - someone that I admire for his knowledge and experience in public education. A true mentor for me, who answers the many questions I have, and gives tremendous advice.

To all of you I mentioned, and to the ones I didn’t, happy school board recognition month.

19-08 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 7:28 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer